

## RESUME

### **SUKHVINDER KAUR**

W/o Barjinder Singh  
HM-43, Jamalpur Colony, Focal Point  
Ludhiana-141010  
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### **CAREER OBJECTIVE:**

To work for an organization, which provides me the opportunity to exploit my academic learning and enhance my professional skills, maintaining a steep learning curve throughout. I aim to benefit the organization with my striking dynamism and undying zeal to perform outstandingly and assist the organization to achieve its all time high

### **WORK EXPERIENCE:**

**Organization** : Khalsa Institute of Management and Technology for Women, Ludhiana  
**Designation** : Assistant Professor  
**Duration** : Aug. 25<sup>th</sup> 2021 – till date

**Organization** : Arya College, Ludhiana  
**Designation** : Assistant Professor  
**Duration** : Oct. 9<sup>th</sup> 2018 – 30<sup>th</sup> Apr. 2019

**Organization** : Khalsa College for Women Ludhiana  
**Designation** : Assistant Professor  
**Duration** : July 18<sup>th</sup> 2012 – Dec 21<sup>st</sup> 2017

**Organization** : Chitkara University of Punjab  
**Designation** : Assistant Professor  
**Duration** : Sep. 26<sup>th</sup> 2006 – 30<sup>th</sup> Nov. 2011

### **ACADEMIC BACKGROUND:**

<b>Qualification</b>	<b>University</b>	<b>Year</b>
Ph.D	PTU Kapurthala (Thesis Submitted)	2020
UGC NET (Commerce)		2011
M.Phil (Commerce)	Vinayaka Missions University, Tamil Naidu	2010
PGDM-Dual	BIMS Pune	2009
Master of Commerce	Punjabi University Patiala	2003
Bachelor of Commerce	S.D. College Pathankot under G.N.D.University, Amritsar	2001

### **COMPUTER PROFICIENCY:**

➤ MS- Office & Internet

**EXPERIENCE** : Over 15 years of experience which includes 12 years in teaching and administrative experience of conducting internal and external exams and 3 years of Experience in customer relationship management and Operations management.

**Organization** : SBI Life Insurance Company Ltd.  
**Designation** : T.O. (Take over Manager)  
**Duration** : Oct. 5th 2003 –Aug. 28th 2006  
**Profile** : Operations & Team management

**Personal Details:**

Date of Birth : 28. 09. 1980  
Phone : 9876634668

**Strength & Skills:**

- \*Good analytical, interpersonal, communication & listening skills coupled with dedication and sincerity towards assigned job
- \* Hardworking, Progressive and committed to work.

Place.....

Date.....

(SUKHVINDER KAUR)